

**North West England Region  
Building Services Engineering**  
Sector Skills Agreement Implementation Steering Group

**Draft AGENDA**

**Tuesday 2 June 2009**

Park Royal Hotel,  
Stretton,  
Warrington  
WA4 4NS

9-30 refreshments for 10-00 am meeting start

	<b>Agenda Item</b>	<b>Who</b>
1	<b>Welcome</b>	Chair
2	<b>Apologies</b>	Chair/SummitSkills
3	<b>Notes of Last Meeting Approval, Actions and Matters Arising not on Agenda</b>	Chair
4	<b>SSA North West Action Planning 2009-2010</b> <ul style="list-style-type: none"> <li><b>a. Priority 1</b> Image and competence: <b>promoting a positive image of the sector</b></li> <li><b>b. Priority 2</b> Communication and Information: <b>creating a knowledge centre for all sector skills development needs</b></li> <li><b>c. Priority 3</b> Training Provision: <b>ensuring pro-active, highly quality and relevant training</b></li> <li><b>d. Priority 4</b> Funding: <b>flexibility in funding to meet fast-</b></li> </ul>	Chair/feedback from SummitSkills

	<p><b>changing needs</b></p> <p><b>e. Priority</b></p> <p><b>5 Management &amp; Leadership: supporting the sector to plan and develop profitable and competitive businesses</b></p>	
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

5	<b>Qualifications and Credit Framework</b>	SummitSkills
6	<b>Labour Market information update</b>	SummitSkills
7	<b>AOB</b>	Chair
8	<b>Dates of Future meetings</b> <ul style="list-style-type: none"><li>• Tuesday 6 October 2009</li><li>• Tuesday 2 February 2010</li></ul>	Chair