

**North West England Region
Building Services Engineering**
Sector Skills Agreement Implementation Steering Group

Draft AGENDA

Tuesday 6 October 2009

at

Steven A Hunt & Associates

Hangar 9 De Havilland Drive, Speke, Liverpool L24 8RN

9-30 refreshments for 10-00 am meeting start

| | Agenda Item | Who |
|---|---|----------------------------------|
| 1 | Welcome | Chair |
| 2 | Apologies | Chair/SummitSkills |
| 3 | Notes of Last Meeting Approval, Actions and Matters Arising not on Agenda | Chair |
| 4 | SSA North West Action Planning update and progress 2009-2010 <ul style="list-style-type: none"> a. Priority 1 Image and competence: promoting a positive image of the sector b. Priority 2 Communication and Information: creating a knowledge centre for all sector skills development needs c. Priority 3 Training Provision: ensuring proactive, highly quality and relevant training d. Priority 4 Funding: flexibility in funding to meet fast-changing needs | Chair/feedback from SummitSkills |

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| 4contd | <p>e. Priority 5 Management & Leadership: supporting the sector to plan and develop profitable and competitive businesses</p> | Chair/feedback from SummitSkills |
| 5 | <p>Employer Clusters and Group Training Associations</p> | SummitSkills |
| 6 | <p>Labour Market information update and Qualifications and Credit Framework updates</p> | SummitSkills |
| 7 | <p>AOB</p> | Chair |
| 8 | <p>Dates of Future meetings</p> <ul style="list-style-type: none"> • Tuesday 2 February 2010 • Set proposed dates until June 2011 | Chair |